EXHIBIT
PUBLIC CONCERNS AND COMPLAINTS
(This Form to be Submitted to the Superintendent)

Person(s) or group filing complaint ________________________________

Complainant's address ________________________________ Phone __________

Complainant's E-mail address ________________________________

Date complaint is filed ____________________________________________

Has problem been discussed with the administration?

☐ Yes  ☐ No Date ________________________________________________

Summary of the charges (description of incident or event, including date, place, time, additional persons, alleged problem, and suggested solution):

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Identification of other witnesses or persons with information about concern:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
The Projected Solution

Indicate what you think can and should be done to solve the problem. Be as specific as possible.

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Signature of complainant ___________________________ Date ___________________________

The administration shall give one (1) copy to the complainant and shall retain one (1) copy for the file.